



Secretariat

ST/IC/1994/12
10 March 1994

INFORMATION CIRCULAR

To: Members of the staff at Headquarters

From: The Director of Personnel

Subject: POST ADJUSTMENT MULTIPLIER FOR NEW YORK*

1. In information circular ST/IC/1994/6 of 16 February 1994, staff members were informed that, upon implementation of the revised base salary scale effective 1 March 1994, revised post adjustment indices and multipliers would be established by the International Civil Service Commission (ICSC) for all duty stations. The revised multipliers would be determined in such a way as to ensure that the revised net remuneration (base salary plus post adjustment) after consolidation was in line with the existing net remuneration.
2. In accordance with the above-mentioned procedure, ICSC has determined that post adjustment multiplier 39.4 should apply for staff in the Professional and higher categories serving in New York with effect from 1 March 1994. Accordingly, the Secretary-General has authorized the implementation of post adjustment multiplier of 39.4 as of that date.
3. The annual amounts of post adjustment at multiplier 39.4 for each salary level and step are shown in the annex to the present circular.

* Personnel Manual index No. 3180.

Annex
POST ADJUSTMENT MULTIPLIER 39.4

(in United States dollars)

Effective 1 March 1994

Level	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII	XIV	XV
	S	T	E	P	S										
Under-Secretary-General															
USG Net D	35476.94														
USG Net S	31683.27														
Assistant-Secretary-General															
ASG Net D	32538.88														
ASG Net S	29440.07														
Director															
D-2 Net D	27230.52	27761.24	28292.35	28623.07	29354.16	29885.29									
D-2 Net S	24966.69	25439.79	25892.89	26345.99	26791.61	27233.28									
Principal Officer															
D-1 Net D	24426.39	24683.46	25336.14	25791.63	26246.70	26701.38	27156.06	27610.73	28065.01						
D-1 Net S	22594.32	22983.20	23371.69	23758.99	24147.08	24535.17	24923.26	25311.35	25699.04						
Senior Officer															
P-5 Net D	21878.82	22290.16	22701.49	23112.83	23524.56	23935.50	24346.84	24758.57	25169.51	25580.84	25992.18	26403.52	26814.85		
P-5 Net S	20277.60	20651.51	21025.42	21399.32	21772.83	22146.35	22520.25	22896.82	23272.46	23648.93	24025.88	24403.64	24781.70		
First Officer															
P-4 Net D	18478.99	18880.48	19281.57	19682.27	20083.76	20484.85	20885.94	21287.03	21688.52	22089.22	22490.31	22892.19	23292.89	23694.37	24095.46
P-4 Net S	17185.49	17550.73	17915.57	18280.42	18646.05	19010.50	19375.74	19740.58	20105.03	20469.09	20833.14	21198.38	21562.93	21927.26	22291.73
Second Officer															
P-3 Net D	15516.90	15693.57	16270.62	16648.89	17023.95	17401.01	17777.67	18154.73	18531.40	18908.85	19285.51	19662.18	20038.84	20415.90	20792.96
P-3 Net S	14491.71	14633.71	15176.09	15518.48	15861.65	16204.43	16547.21	16890.39	17233.17	17576.34	17919.51	18262.29	18605.07	18947.85	19291.03
Associate Officer															
P-2 Net D	12864.89	13202.15	13539.02	13876.29	14213.16	14550.03	14887.29	15224.16	15561.42	15898.29	16235.16	16572.82			
P-2 Net S	12060.04	12386.15	12695.07	13002.00	13308.14	13613.88	13920.02	14225.76	14532.30	14838.04	15143.78	15451.10			
Assistant Officer															
P-1 Net D	10183.72	10508.37	10831.85	11156.11	11479.58	11803.45	12128.11	12451.58	12775.45	13099.32					
P-1 Net S	9620.69	9921.31	10221.15	10521.38	10816.48	11111.98	11407.86	11703.38	11998.48	12293.98					

D = Rate applicable to staff members with a dependent spouse or child.
S = Rate applicable to staff members with no dependent spouse or child.



Secretariat

**ST/IC/1994/13
14 March 1994**

INFORMATION CIRCULAR

To: Members of the staff at Headquarters

From: The Under-Secretary-General for Administration and Management

Subject: RETURN OF UNITED NATIONS DOCUMENTS AND PUBLICATIONS

1. As part of the continuing efforts to reduce the costs of documents processing and to avoid excessive print runs, staff members who receive copies of United Nations documents or publications through official distribution are requested to review their requirements in order to identify possible reductions. Revised requests should be submitted in writing to the Chief, Distribution Section, Office of Conference Services, Department of Administration and Management (room NL-314).
2. The Distribution Section does not have the staff and other resources needed to restore and to stock copies of documents that are now being returned. Therefore, documents that are no longer required should be placed in the paper recycling bins, in accordance with the provisions of paragraph 4 of information circular ST/IC/1992/76 of 20 November 1992.
3. Excess copies of United Nations publications should, however, continue to be returned to the Distribution Section (room NL-310), as publications are printed in relatively small quantities and have a longer period of usefulness. While returned publications may not be suitable for external distribution or sale, they may still be of use within the Secretariat.

